



## Report Writing for Criminal Justice Professionals

By Larry S. Miller

Anderson. Paperback. Book Condition: New. Paperback. 438 pages. Dimensions: 9.2in. x 7.4in. x 1.0in. The criminal justice process is dependent on accurate documentation. Criminal justice professionals can spend 50-75% of their time writing administrative and research reports. Report Writing for Criminal Justice Professionals, Fifth Edition provides practical guidance--with specific writing samples and guidelines--for providing strong reports. Much of the legal process depends on careful documentation and the crucial information that lies within, but most law enforcement, security, corrections, and probation and parole officers have not had adequate training in how to provide well-written, accurate, brief, and complete reports. Report Writing for Criminal Justice Professionals covers everything officers need to learn--from basic English grammar to the difficult but often-ignored problem of creating documentation that will hold up in court. This new edition is updated to include timely information, including extensive coverage of digital reporting, updates on legal issues and privacy rights, and expanded coverage of forensics and scientific reporting. Important concepts are emphasized with related checklists and complemented by real-world example forms. Each chapter concludes with a sample test for self-evaluating purposes. Includes new and updated information on digital forms and data entry techniques. This item ships from multiple locations. Your book may arrive...



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